



CUSTOMER SERVICES SPECIALIST

Description:

- Handle customer enquiries & correspondence regarding export shipments
- Liaison with PRC agents/partners
- Data input
- Coordinate with both internal and external parties effectively
- Prepare monthly schedules and reports

Job Requirement:

- DSE / F.5 or above
- With 1-2 years experience in freight forwarding Customer Services
- Able to handle key accounts and routing orders
- Responsible, proactive with good team spirit
- Fluency in written and spoken English, Chinese and Mandarin
- Proficient in MS Office
- Immediately available is preferable

We offer attractive remuneration packages including 5.5 days (Alt. Sat) work with Bank Holidays, Medical Insurance, 12 days' annual leave, Year-End Double Pay and excellent career development opportunities to the right candidate.

If you are passionate, self-driven and looking for a new and exciting opportunity within a successful and growing company, this may be the right role for you. Please press **JOIN US** to submit your full resume with expected salary and availability to Human Resources Department

Personal data collected will be treated in strict confidential and for recruitment purposes only.