



## Senior Accounts Supervisor

### Description:

- Full set
- Management of accounts receivable & payable
- Compile monthly reports
- Plan and review internal work flow and procedures
- Coordinate with internal & external parties

### Requirement:

- University degree and LCCI Level 3 or above
- 10 years relevant experience in supervisory level, exposure in freight forwarding industry is a definite asset
- Candidates with lesser or stronger experience will be considered for suitable post
- Self-motivated, independent, detail-minded and responsible
- Good analytical, leadership, interpersonal and communication skills
- Strong PC skills and proficiency in MS Excel & Words
- Immediately available is preferable

We offer attractive remuneration packages with Bank Holidays, medical insurance, double-pay, discretionary bonus, 12 days' annual leave and excellent career development opportunities to the right candidate. Interested parties please press JOIN US to submit your full resume with expected salary and availability to Human Resources Department.

**Personal data collected will be treated in strict confidential and for recruitment purposes only.**